

**SE Regional CSP Committee Meeting Minutes**

**MEETING DATE:** August 7<sup>th</sup> ,2017

**CHAIR:** Kim Renninger

**PRESENT:** Penny Johnson, Jeff Shair, Eric Ayers, Clement Kashkashian, Ellen Kozlowski, Sean Brinda, Kathie Mitchell, Michael Reid, Nancy Scheible, Kim Renninger, Anise Milbourne, Pat Madigan, Maureen Feeny-Byrnes

TOPIC	DISCUSSION	ACTION
<b>Review Minutes</b>	Approved	Approved
<b>Budget Review</b>	<p>Nancy went over last year’s allocations and expenses. Suggestion was made to revisit budget line items as last year’s allocations &amp; expenses both exceeded the expected \$10,000 state for this fiscal year.</p> <p><b>Advocacy</b> – committee agreed decrease allocation from \$1,925 to \$1,800 (all felt the bus trip to Harrisburg is essential activity – cost of bus is @\$1,600)</p> <p><b>Annual Conference</b> – despite fact that we did not use nearly as much as we had allocated Penny advocated not to cut too much out of the budget for the annual conference indicating this year has lower attendance which accounted for lower costs but the hope was to increase attendance again and to ensure that there would be enough \$\$ to support that. Committee agreed to \$1,500 for the annual conference.</p> <p><b>Scholarships</b> - \$1,400 ( with a \$200 maximum for scholarships \$1400 would provide 7 scholarships if everyone who applied asks for the max)</p> <p><b>Seed Grants</b> – \$2,300 was a suggested amount</p> <p><b>Supporting Local CSPs</b> – suggested to drop amount in this category to \$2,000 ( \$1,400 would be given out to local county CSPs for special projects \$350 each x 4 counties &amp; \$600 to be used to support Technical assistance to local CSP committees/counties.)</p> <p><b>Training &amp; Education</b> – committee noted no \$\$ allocated last year but felt getting leadership training still an important goal and agreed to allocate \$\$ this year – it was suggested we allot \$1,000</p> <p><b>Holiday Party</b> – committee felt this event important as it brings out more folks than just the regular regional attenders. Thought was to keep at \$200</p> <p><b>Misc Expenses</b> – nothing allocated at this time</p> <p><b>OMHSAS Planning Council</b> - Discussed adding another category to the budget to support travel to the quarterly OMHSAS Planning Council meetings - we did not have a good idea of how much to put in this category yet.</p>	

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<b>Retreat subcommittee</b>	The committee discuss it may possibly be 30years since Regional CSP began. We will look into the exact date to determine the theme of this year’s retreat. Unless we have other Counties venue options the retreat may be held at Building 33 again.	
<b>Advocacy</b>	Ellen reported the committed discussed House Bill #59 which negatively impacts Medicaid eligibility for people specifically limiting the ability of Health and Human Services providers to offer services to the Commonwealth’s most vulnerable population. It was suggested we contact Governor Tom Wolf to veto this bill. Ellen will send out the information to local CSP’s. Kathie then discussed a July 31 <sup>st</sup> press release sent from Rep. Costello about a “problem solvers Caucus” coming up with a Bi-partisan health care reform. Kathie will attend Rep. Costello’s town hall meeting and report back stating “they want to stabilize the marketplace rather than repeal it.”	
<b>County and Local CSP discussion</b>	Each subcommittee met for only 30 min today in order to give ample time to discuss creating a booklet to help individual counties and their Liaison’s on how to support CSP. It was brought up that we have guidelines to assist new CSP members on running a CSP but nothing to help Counties or Liaisons. A discussion broke out on how some CSP’s are struggling due to misinformation or lack of support in the past due to confusion of where local budgets come from and what role the county plays etc. Eric stated this type of guidance would have been helpful to him coming into Delco CSP. He asked if he could write it up and the committee decided there will be an ad-hoc committee formed to create a cohesive booklet.	
<b>County Report</b>	Maureen reported on Montgomery County stating she took the information from last month’s Regional discussion on how to get information to PMHSA on county reports that were “meatier” and created individual reporting forms for each Montgomery County CSP subcommittee that she will maintain and use to create the quarterly county reports so that it shows all the work each committee has been working on. She started it on July’s local CSP and reported from those report forms which showed : <b>Montgomery County csp Advocacy committee is working on:</b> House Bill 218 State Budget Advocacy NSH responsible closing of civil unit Peer Specialist Certification	

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	<p><b>CSP Media Committee is working on :</b>            Putting monthly newsletter together            Gathering and sharing legislative information            Helping people share their personal stories of how CSP has impacted their lives</p> <p><b>CSP Conference committee is working on:</b>            Picking a tentative date of June 7<sup>th</sup> for the next conference            Starting a sponsorship/donation letter to send out to providers            Creating a theme</p>	
<b>CSP co-chair Elections</b>	<p>The committee has decided to once invite all local CSP's to participate in this year's regional CSP elections. Penny will get Bio's and send out ballots to be returned by September 4<sup>th</sup>.</p> <p>Nominations are:            Kim Renninger- co-chair            Nancy Scheible- Co Chair            Anise Milbourne- Co- Chair            Beverly Mays –Co-Chair            Michael Louis Reid- Treasurer</p>	
<b>OMSHAS</b>	<p>Next OMSHA planning meeting is scheduled for August 31<sup>st</sup> and several people have shown interest in attending.</p>	
<b>PMHCA</b>	<p>Recovery Summit will be on Sept 13<sup>th</sup> In Harrisburg</p>	
<b>New Business</b>	<p>Montgomery County NAMI Care family picnic-Sunday Sept. 17<sup>th</sup> from 12-3:30 at Mermaid Lake swim club.            Benefit for the Brain- Wed November 8<sup>th</sup> 6-8pm at Phila. Marriot West</p>	
<b>Adjournment</b>	<p>Meeting Adjourned</p>	
<b>Next Meeting</b>	<p>September 11<sup>th</sup> , 2017</p>	